Volunteer CSBG Low SES Tripartite Board Member - Northeast Colorado Association of Local Governments (NECALG)

**JOB TITLE:** CSBG Low SES Tripartite Board Member

**DEPARTMENT:** Community Services Block Grant (CSBG)

**GENERAL JOB DESCRIPTION**

The Community Services Block Grant (CSBG) is a federal grant whose main purpose is to combat the causes of poverty in the US. NECALG receives funding from this grant and provides money to area food banks and helps pay for dental & vision services to individuals that apply & qualify based on income. Members of the Tripartite Board are unpaid volunteers that will play a pivotal role in shaping how NECALG combats poverty in the six-county region we serve.

**MAJOR DUTIES AND RESPONSIBILITIES**

* Complete training provided by NECALG on the CSBG program.
* Attend (either in person or virtually) and participate in the majority of scheduled board meetings (maximum of one per month as determined by the board).
* Attend ROMA training (virtually) within six months of being seated on the board.
* Participate actively in the development, planning, implementation, and evaluation of CSBG funded programs.
* Ensure NECALG staff follow all applicable state and federal laws governing CSBG.
* Actively participate in grant application cycle every three years, which includes Community Needs Assessment and Community Action Plan.
* Help identify possible additional sources of support within the community for our clients.
* Identify additional sources of revenue that would help expand existing programs and/or allow for additional programs to help combat poverty in NECALG’s service area.
* Follow the Duty of Care principal which requires board members to pay attention, ask questions, probe for more information if needed and to understand the issues in which they have to make decisions.
* Follow the Duty of Loyalty which requires board members to be loyal to NECALG and the CSBG program, always including to the mission and purpose of the organization and act in the organization’s best interest.
* Follow the Duty of Obedience which requires board members to obey the law, organizational bylaws, and board decisions.

**QUALIFICATIONS**

***Residence:***

Must reside in one of the following counties: Logan, Morgan, Phillips, Sedgwick, Washington, or Yuma

***Other:***

* Must be of a low socioeconomic status (self-declared).
* Must have a desire to help underserved populations.
* Willingness to learn about the CSBG process and requirements.
* Have knowledge of the six-county region NECALG serves and programs offered within area.
* A positive attitude about impacting the community.
* An interest in combating poverty at the local level.